

## **REGULAR MEETING**

### **KILLINGLY BOARD OF EDUCATION**

**March 14, 2018**

### **MINUTES**

**Present:** Mr. John Burns, Mr. Greg Biggs, Mr. Jeffrey Buchbinder, Mr. Doug Farrow, Ms. Hoween Flexer, Mr. Craig Hanford, Ms. Lydia Rivera-Abrams, Mr. Christopher Viens, (7:39). Student Board Members, Terren Allen, (7:58) Bryce Bentinck. Absent with Notification-Dr. Diane Summa.

**Others Present:** Superintendent, Mr. Steven Rioux, Assistant Superintendent, Mr. Paul Brenton Keely Doyle, Recording Secretary. Ms. Christine Clark, (7:20).

**1. Call to Order-** Chairperson, Mr. Burns called the meeting to order at 7:00 p.m.

**2. Roll Call-**see above.

#### **3. Pledge of Allegiance**

#### **4. Public Comments**

March is Board appreciation month. Ms. Elise Guari distributed t-shirts to Board members in appreciation of their service and dedication to Killingly Public Schools. Mr. Rioux thanked all the Board members for the endless amount of hours they work and for their commitment to the district. A small token of appreciation was presented to each member.

#### **5. Recognition of Visitors**

**5.A.** Jill Bourbeau, paraprofessional at GECC was recognized by the Board as February 2018 Employee of the Month.

#### **5.B. Friends of Learning in Killingly (FOLK)**

The FOLK Fund is an educational legacy initiative created in 1998 by members and friends of the Killingly High School Class of 1966, and sustained through contributions large and small from people who feel a connection to Killingly. Every year, Killingly teachers apply for funds to support learning initiatives. This year, eight teachers were awarded funding totaling \$3,230. Those teachers were, Kim Wainacht, Ellen Huie, Carol Records, Lisa Vance, Michael Morrill, Joe Lewerk, Cheryl Wakely, and Jim Hutson.

Janice Ahola-Sidaway, member of the Class of 1966, gave a brief history of the FOLK. Bob Beauregard, also a member of the class of 1966, is a key person in FOLK's Capital Campaign and first fundraiser. The goal is to raise \$75,000 to help sustain the fund. Mr. Beauregard shared information on how people can donate to the FOLK fund.

**6. Report of Town Council Liaison-** No report due to the postponement of March 13 Town Council meeting.

**7. Report by Killingly High School Student Board Members**

Terren Allen and Bryce Bentinck shared the following information.

GECC Parent Teacher conferences on March 27th.

KMS Scholastic book fair on March 20 & 22.

KCS Parent Teacher conferences will be on March 27, in combination with the Scholastic Book Fair.

KIS student led conferences will be held on March 15. The high school held a walk-in event on March 14th, from 8:00-10:00 am. It was open to all students so they could show their support and concerns, in a positive way in regards to the Florida school shooting. Students can reach out to legislators. KHS Career Fair will take place on March 15th.

**8. Superintendent Reports**

**8.A. Goodyear Early Childhood Center Report**

Director of Goodyear Early Childhood Center, Mrs. Sally Sherman shared information regarding accreditation through National Association for the Education of Young Children, (NAEYC).

Members of NAEYC visit the Early Childhood Center for two days. NAEYC is a “gold” standard for early childhood programs. Goodyear Early Childhood Center must comply with NAEYC policies and requirements. There are 10 standards and the program must meet the criteria for each of the standards, and show sources of evidence. Some sources of evidence are; program portfolios, program observation, classroom portfolios, classroom observations and staff and family surveys. Accreditation lasts for 5 years. In addition to the accreditation process, NAEYC makes unannounced visits during the year. Current enrollment is 166 students. Accreditation allows access to state and federal grant funding. 86-90 families utilize district transportation.

**8.B. Discussion and Possible Action Regarding 2017-18 School Calendar.**

**8.C. Discussion and Possible Action Regarding Graduation**

Districts are required to set 180 “school days” and provide at least 900 hours of instruction. June 22 will remain an early release day.

Administration is recommending holding a “half-day” of school on March 30<sup>th</sup>, Good Friday. Teachers will work on June 25, 26, and 27.

**MOTION:** by Ms. Flexer, seconded by Mr. Buchbinder to approve a half-day of school on Good Friday, March 30.

**Yes-7**

**No-1** (Lydia Rivera-Abrams)

**Motion Passed**

**MOTION:** by Ms. Flexer, seconded by Mr. Biggs to allow the superintendent to work with the KEA and KAA regarding a transfer of one 2017-18 professional development day to next year’s calendar as a full professional development day.

**Yes- 8**

**Motion Passed**

## **Graduation**

Mr. Rioux reminded BoE members that on Feb. 14 the Board approved June 22 as the last day of school and moved graduation to June 22 (previously, June 15th.) Concerns have been expressed regarding the graduation date. However, the Connecticut State Department of Education has provided guidance stating that, "seniors would be required to return to school after graduation to meet the required 180 school days".

## **Roll Call Vote**

**MOTION:** by Mr. Buchbinder, seconded by Ms. Flexer to move the graduation date back to June 15, 2018.

**Yes- 6** (Mr. Burns, Mr. Buchbinder, Mr. Farrow, Ms. Flexer, Mr. Hanford, Mr. Viens)

**No-2** (Ms. Rivera-Abrams and Mr. Biggs)

**Motion Passed**

## **8.D. General Updates and New Business**

Ms. Rivera-Abrams requested information regarding the morning late bus.

## **9. Reports by BoE Chair and Sub-Committee Chairs**

Mr. Burns shared information about three Board members being present at Expulsion Hearings. The Board may want to consider utilizing policy, so that legal council can be allowed to represent the Board at student expulsion hearings.

### **9.A. Community Engagement Sub-Committee**

Mr. Biggs shared that the sub-committee has not met since the last report.

### **9.B. Curriculum Sub-Committee**

Mr. Viens shared that the sub-committee has not met since the last report.

### **9.C. Facilities Sub-Committee**

Mr. Burns shared that the facilities sub-committee did meet and are moving forward with recommendation to the full board oil tank removals at KCS, KMS and GECC. Funding is already in place.

### **9.C.I. Discussion with Possible Action Regarding Oil Tank Removals at KCS, KMS, KIS and GECC.**

**MOTION:** by Mr. Buchbinder, seconded by Mr. Hanford that the Board recommends to Town Council:

KMS: Remove tank with no replacement tank

KIS: Remove tank with no replacement tank

GECC: Remove tank with no replacement tank

**BUT postpone** KCS remove and replacement of a 10,000-gallon underground storage tank .

**MOTION:** by Ms. Flexer, seconded by Mr. Viens to amend the motion to include KCS oil tank removal and replacement.

**No-1**

**Yes- 7**

**Amendment Passed**

## Original Motion

**MOTION:** by Mr. Buchbinder, seconded by Mr. Hanford that the Board recommends to Town Council:  
KCS: Remove and replace of a 10,000-gallon double wall fiberglass underground storage tank with a 8ft diameter oil tank removal and/or replacements.  
KMS: Remove tank with no replacement tank  
KIS: Remove tank with no replacement tank  
GECC: Remove tank with no replacement tank  
**Yes-7**  
**No-1**  
**Motion Passed**

### **9.C.II.** Discussion Regarding Capital Improvement Plan for 2018-19 through 2022-2023

Mr. Rioux stated that the current Capital Improvement Plan, provided to Board members, reflects estimated costs and is an opportunity for Board members to review and ask questions if needed. Comments or questions can be sent to Mr. Rioux and Mr. Burns. This will be voted on at the March 28 Board meeting.

### **9.D.** Fiscal Sub-Committee

Mr. Burns shared that the Fiscal sub-committee met earlier this evening. Projections are based on the 2017-18 appropriation. Ms. Flexer reminded Board members that the non-lapsing account and transfer will be addressed at the March 20 Town Council meeting.

### **9.D.I.** February 2018 Financial Report

Ms. Christine Clark, Manager of Business Affairs, answered questions from Board members regarding the March 6 financial report.

### **9.D.II.** Approval of Special Meeting February 27, 2018 Minutes

**MOTION:** by Mr. Buchbinder, seconded by Ms. Flexer to approve Feb. 27, 2018, Special Meeting minutes.  
**Yes-7**  
**1-Abstain** (Mr. Viens)  
**Motion Passed**

### **9.E.** Personnel Sub-Committee

Mr. Burns shared that the committee met on March 8th. Discussion took place regarding I.A tentative agreement, non-union salaries, KCS Lead Teacher position and a sick bank request.

### **9.F.** Policy Sub-Committee.

Mr. Buchbinder shared that the next policy committee meeting is scheduled for March 21.

### **9.G.** Liaison Updates as Needed

Ms. Flexer shared that Parks and Recreation performed "Tribute to Broadway" and it was well attended.

## **10. Consent Agenda**

**MOTION:** by Ms. Flexer, seconded by Mr. Buchbinder to approve consent items:  
10.A February 14, 2018 BoE Meeting Minutes  
10.B February 28, 2018 BoE Meeting Minutes  
10.C March 2018 Employee of the Month Nomination  
10.D March 2018 Student Enrollment  
10.E February 2018 Issued Checks  
10.F Two Field trips (KHS Music Dept. to URI & KMS to Sturbridge Village)  
**Yes-8**  
**Motion Passed**

Ms. Rivera-Abrams asked to pull consent items 10. F (Field Trip Requests) and 10. B (February 28 Board meeting minutes) for discussion and corrections. Mr. Burns allowed the discussion.

Ms. Rivera-Abrams noted that the KHS Music field trip request had no billing code identified. Mr. Rioux shared the account number for music field trips is 100-112-80-27000-5324. Also the date on the form was March 3rd, which already passed. Mr. Rioux will contact KHS for additional information.

Ms. Rivera-Abrams asked that the February 28, 2018 minutes be edited to reflect agenda item 4.4 was not discussed. Ms. Flexer shared that she believed it was discussed.

**MOTION:** by Mr. Buchbinder, seconded by Ms. Flexer to approve consent item 10.B February 28 Board meeting minutes.  
**Yes-7**  
**Abstain-1 (Mr. Viens)**  
**Motion Passed**

**MOTION:** by Ms. Rivera-Abrams to clarify date of KHS music field trip and to update the Field Trip forms.  
The motion was not seconded.

**MOTION:** by Mr. Buchbinder, seconded by Mr. Farrow to approve the Sturbridge Village fieldtrip and postpone consent of the music field trip until the date is determined.

**MOTION:** Mr. Buchbinder, seconded by Biggs to amend his motion to include that the field trip policy to be reviewed by the policy sub-committee.  
**8-0, Motion to the amendment passed.**

**MOTION:** by Mr. Buchbinder, seconded by Mr. Farrow to approve the Sturbridge Village fieldtrip and postpone consent of the Music field trip until the date is determined and forward policy regarding field trips to the policy sub-committee for review.  
**Yes-8**  
**Motion Passed**

### **11. Discussion and Adoption of the 2018-19FY Board of Education Budget**

In accordance with the Town Charter, the Board must adopt a budget to forward to the Town Manager no later than March 15, 2018. We will forward an updated version of the budget and copy of the minutes reflecting Board adoption.

#### **Roll Call Vote**

**MOTION:** by Ms. Flexer, seconded by Mr. Hanford that The Killingly Board of Education adopt its FY2018-19 budget in the amount of \$44,023,867 and recommends the same to the Killingly Town Council and Town Manager.

**Yes-8** (Mr. Burns, Mr. Biggs, Mr. Buchbinder, Mr. Farrow, Ms. Flexer, Mr. Hanford, Ms. Rivera-Abrams and Mr. Viens.)

**Motion Passed**

### **12. Executive Session to Discuss Specific Personnel Matter**

**MOTION:** by Ms. Flexer, seconded Mr. Buchbinder to enter into executive session to discuss a specific personnel matter at 9:35pm.

**Yes-8**

**Motion Passed**

#### **12.A. Possible Action Regarding Employee Sick Bank Request**

**MOTION:** by Ms. Flexer, seconded by Mr. Farrow to authorize the Superintendent to create a sick bank, up to 60 days for said employee identified in executive session.

**Yes-8**

**Motion Passed**

### **13. Adjournment**

**MOTION:** by Ms. Flexer, seconded by Mr. Buchbinder to adjourn at 9:45 pm.

**Yes-8**

**Motion Passed**

Respectfully submitted by,

*Keely Doyle*

Recording Secretary