

**Regular Meeting
KILLINGLY BOARD OF EDUCATION**

Wednesday, May 9, 2018

MINUTES

Present: Mr. Greg Biggs, Mr. John Burns, Mr. Jeffrey Buchbinder, Ms. Hoween Flexer, Ms. Lydia Rivera-Abrams, Dr. Diane Summa.

Student Board Members, Terren Allen, and Bryce Bentinck

Absent with Notification: Mr. Doug Farrow, Mr. Craig Hanford, and Mr. Christopher Viens.

Others Superintendent, Mr. Steven Rioux, Assistant Superintendent, Mr. Paul Brenton

Present: Manager of Business Affairs, Christine Clark and Keely Doyle, Recording Secretary.

1. Call to Order- Killingly Board of Education Chairperson, Mr. John Burns called the meeting to order at 7:01 p.m.

2. Roll Call-See above.

3. Pledge of Allegiance

4. Public Comments- Ms. Rivera-Abrams, 45 Mason Hill Rd., Dayville. Ms. Rivera-Abrams thanked everyone who came to Monday night's annual budget meeting.

5. Report of Town Council Liaison-No report.

6. Report of Killingly High School Student Board Members

Terren Allen and Bryce Bentinck shared the following information. GECC will have a end of year celebration on June 7 from 5:30- 7:00 p.m. There will be a kindergarten meet and greet at KCS on May 17 from 4:00-5:00 p.m. followed by grade 1 showcase from 5:00-6:30 p.m. Evening of the Arts will be held at KMS on May 16 from 6:00-8:00 p.m. KIS will hold their grade 6 band and chorus concert on May 17 and grade 5 concert on May 24. STEAM Night is on May 24.

KHS music students competed in Hershey PA and won many categories. Senior prom will be on May 18. On May 19, the KHS football team will be Grand Marshals in the Spring Fest parade. The annual pathway celebration is on May 31 from 8:00 to 11:00 a.m. The annual FFA banquet and awards ceremony is on May 24 from 6:00-9:00 p.m.

MOTION: by Ms. Flexer, seconded by Mr. Buchbinder, to add to the agenda item 7.E Education Specifications for ADA Improvements at KCS & KMS to the superintendent's report .

YES-6

Motion Passes

7. Report of Superintendent of Schools

7.A. General Updates

The KHS Band has been invited to the next Board meeting. Mr. Rioux, Mary Bromm, Christine Clark attended a meeting with the Department of Administrative Services (DAS) to approve the KMS Windows project. Due to KMS not being ADA compliant, DAS has tentatively approved the KMS Windows Project. The windows project's approval is contingent on the district's submission of the ED049 filing for the ADA projects. The ED049 cannot be filed until the Town has secured funding for the project. Since the ADA project is part of the Town's Capital Improvements plan, funding will be considered secured once the Town's budget has passed.

7.B. Discussion and Possible Action 2018-19 Calendar

Mr. Rioux reminded Board members that they already approved the 2018-19 district calendar. Currently, the graduation date is June 14, 2019 equivalent to 184 student days. The State requirement is that graduation be 185 school days out from the first calendar student day. Mr. Rioux presented several options.

MOTION: by Ms. Flexer, seconded by Dr. Summa to move the graduation date to June 21, 2019.

YES- 6 Unanimous

Motion Passes

7.C. Discussion and Possible Action Regarding Healthy Food Certification Annual Statement

Section 10-215f of the Connecticut General Statutes requires that each local board of education or governing authority for all Connecticut public school districts participating in the National School Lunch Program must take action annually to certify whether all food items sold to students will or will not meet the CNS. If the Board of Education or governing authority votes "yes" for healthy food option, the BoE must also vote on whether to allow food exemptions.

If the district chooses to allow beverage exemptions, the CSDE recommends that the board of education conducts the vote on beverage exemptions at the same time.

First Motion:

MOTION: by Ms. Flexer, seconded by Dr. Summa that Pursuant to C.G.S. Section 10-215f the Killingly Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the CSDE, will comply with the Connecticut Nutrition Standards during the period of July 1, 2018, through June 30, 2019. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organization and groups.

6-YES Unanimous

Motion Carries

MOTION: by Ms. Flexer seconded by Mr. Biggs that The Killingly Board of Education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met:

1) the sale is in connection with an event occurring after the end of the

the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store.

6-YES Unanimous

Motion Carries

MOTION: by Ms. Flexer, seconded by Mr. Biggs, that The Killingly Board of Education will allow the sale to students of beverages not listed in Section 10-221Q of the Connecticut General Statutes provided that the following conditions are met:

1) the sale is in connection with an event occurring after the end of the the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store.

6-YES Unanimous

Motion Carries

7.D. Discussion and Possible Action Regarding Whitsons Amendment to Contract

According to state and federal regulations, food service management company contracts can be entered into for one year. After the initial contract, they are eligible for four one-year renewals, which then must be submitted for CSDE approval. This is the 2nd year of the current contract. The amendment is to extend the contract with a modest cost of living adjustment of 2.2 %. (No impact on the budget.) It is recommended that the Board approve the amendment for the 2018-19 year.

MOTION: by Ms. Flexer, seconded by Mr. Buchbinder that the Board approve Whitsons amendment for the 2018-19 year as presented.

6-YES Unanimous

Motion Carries

7.E (added agenda item)

Based on the studies/reports conducted in the fall of 2017, work is required to meet state and federal ADA compliancy laws.

Projects at each facility will be completed in two phases. In order for the Town of Killingly to complete the application process for State reimbursement, the Specifications for each facility must be approved by the Board of Education.

MOTION: by Ms. River-Abrams, seconded by Ms. Flexer to approve the Killingly Public Schools' Educational Specifications as presented for ADA improvements at Killingly Central School.

6-YES Unanimous

Motion Carries

MOTION: by Ms. Flexer seconded, by Mr. Buchbinder to approve the Killingly Public Schools' Educational Specifications as presented for ADA improvements at Killingly Memorial School.

6-YES Unanimous

Motion Carries

8. Reports by BoE Chair and Sub-Committee Chairs

8.A. Board Self-Evaluation

Board members were given copies of CAGE's Board self-evaluation. Mr. Burns asked Board

members to review and fill it out and return it to Mr. Rioux by May 17 via hardcopy or email. Results will be discussed at the May 23 Board meeting.

8.B. Superintendent Evaluation

Mr. Rioux handed out copies of the Connecticut Framework Rubric for Superintendent Evaluation. He explained the competencies and how the scoring rubric works. All responses will be tallied and results will be discussed at the June 6 Board meeting.

8.C. Community Engagement Sub-Committee

Mr. Greg Biggs had a good meeting and discussed some proposals for facilitators to assist with the District's Strategic Planning. Mr. Rioux shared that a RFP was drafted and proposals were scored. EASTCONN was awarded the contract and they will present at the next Board meeting.

8.C.I. Discussion and Possible Action Regarding Killingly Public School's District Strategic Planning

MOTION: by Mr. Buchbinder, seconded by Ms. Flexer that the Board approve EASTCONN as the facilitator to assist with Killingly Public School's District Strategic Planning.

5-YES

1-Abstain (Mr. Greg Biggs)

Motion Carries

8.D. Curriculum Sub-Committee

The committee did not have a quorum to hold the meeting.

8.E. Facilities Sub-Committee

Mr. John Burns shared that the committee met on April 17. The KMS window project was discussed, in detail. Looking to have the abatement work done during the summer, when students are not in school. Air quality tests will be done. Mr. Burns will look into soil and water testing. Fire system sprinkler system at KIS was discussed. The next meeting will be at KIS.

8.F. Fiscal Sub-Committee

8.F.I. April 2018 Financial Reports

Dr. Summa indicated that the Fiscal sub-committee met Tuesday, May 8 and they reviewed the April 2018 financial reports. It is anticipated that the budget will finish in the black this year, with predicted surplus in salaries, health insurance, utilities, and grant offsets.

8.G. Personnel Sub-Committee

Dr. Diane Summa shared that they are beginning the Nurses negotiations the meetings will take place on June 4 and June 11.

8.H. Policy Sub-Committee

Mr. Jeff Buchbinder-The Policy sub-committee met on April 17. Discussion took place regarding CAFE's policy audit report. There are three First Readings as a result of that meeting.

8.H.I. FIRST Reading of Policy #6153 Instruction, Field Trips

Mr. Viens made a motion to approve the FIRST Reading of Policy #6153 Instruction, Field Trips as presented, but the motion was not seconded.

After discussion, Mr. Buchbinder withdrew his motion to approve the FIRST Reading of Policy #6153. The Policy sub-committee will add language for Board notification timeline in section 8.

8.H.II. FIRST Reading Policy #3260 Sales & Disposal of Books, Equipment and Supplies

MOTION: by Mr. Buchbinder, seconded by Dr. Summa that the Board approve the FIRST Reading of Policy #3260 Sales & Disposal of Books, Equipment and Supplies as presented.
6-YES Unanimous
Motion Carries

8.H.III

FIRST Reading of Policy #5113, Attendance

MOTION: by Ms. Flexer, seconded by Mr. Buchbinder that the Board approve the FIRST Reading of Policy #5113, Attendance as presented.
6-YES Unanimous
Motion Carries

8.H.IV. Discussion and Possible Action Regarding Policy Audit

MOTION: by Ms. Flexer, seconded by Mr. Buchbinder, that the Board employ CABE's ("Option 2") as presented in Killingly's recent Policy Audit to revise/modify, add missing mandated policies.
6-YES Unanimous
Motion Carries

8.I. Liaison Updates as Needed

8.I.I. Appointments for Liaison Vacancies

There are two liaison vacancies, one for the CABE liaison and one as the liaison for Economic Development. Economic Development meets every OTHER month on the 1st Tuesday at 5:00 p.m. at Town Hall.

Mr. Rioux and Mr. Burns will call CABE to see if a liaison is normal protocol for school districts. Mr. Burns will revisit this topic at the June Board meeting.

9. Consent Agenda

Ms. River Abrams made a request to pull consent item, 9.D off of consent items for discussion.

MOTION: by Ms. Flexer, seconded by Mr. Buchbinder that the Board approve consent items:
9.A April 11, 2018 BoE Meeting Minutes
9.B April 25, 2018 BoE Meeting Minutes
9.C May 2018 Employee of the Month Nomination
9.E April 2018 Issued Checks
6-YES Unanimous
Motion Carries

MOTION: by Ms. Flexer, seconded by Mr. Buchbinder to approve consent item, 9.D., May 2018 student enrollment.
6-YES Unanimous
Motion Carries

10. Discussion and Possible Action Regarding Specific Personnel Matter

MOTION: by Ms. Flexer, seconded by Mr. Buchbinder to go into executive session at 8:31 p.m. to discuss a specific personnel matter.

6-YES Unanimous

Motion Carries

The Board came out of executive session at 8:43 p.m.

MOTION: by Dr. Summa, seconded by Ms. Flexer to approve the assistant superintendent's 2018-19 contract as presented.

6-YES Unanimous

Motion Carries

11. Adjournment

MOTION: by Ms. Flexer, seconded by Mr. Buchbinder to adjourn at 8:44 p.m.

6-YES Unanimous

Motion Carries

Respectfully submitted by,

Keely Doyle,

Recording Secretary