
RFP ADDENDUM #1
Mitel VOIP Telecommunications System
RFP #2021-6
Date of Addendum:12/23/20

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

PROPOSAL SUBMITTAL DEADLINE

The Proposal submittal deadline remains the same and is not changed by this Addendum.

1.0 – RFP

Item	Section	Description of Change

2.0 – QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum.

Item	Questions and Answers
2.1	<u>Question:</u> Do you anticipate extending the bid due date? <u>Answer:</u> No, not at this time.
2.2	<u>Question:</u> What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid? <u>Answer:</u> An award will be made in accordance with Board of Education Policy #3323.
2.3	<u>Question:</u> Was this bid posted to the nationwide free bid notification website at //www.mygovwatch.com/free? <u>Answer:</u> No
2.4	<u>Question:</u> Other than your own website, where was this bid posted?

	<p><u>Answer:</u> Advertised in <i>The Bulletin</i> and posted on the Connecticut Department of Administrative Services Biznet website.</p>
2.5	<p><u>Question:</u> Please let us know whether you have received this email, and when and how answers will be provided.</p> <p><u>Answer:</u> Answers will be posted via addenda on the Board's website at https://killinglyschoolsorg.finalsite.com/departments/business-office/bids-rfps Each proposer is responsible for checking the Board's website to determine if the Board has issued any addenda and, if so, to complete its proposal in accordance with the RFP as modified by the addenda.</p>
2.6	<p><u>Question:</u> What is the expectation for survivability?</p> <p><u>Answer:</u> Survivability expectations are as follows: There are controllers specified at 3 different locations. Each of these controllers should have the ability to support the needs of the district via failover, should one of the other controllers become inoperable. The district buildings being served are interconnected via a private MAN (Municipal Area Network) that is maintained by the district to support the transport layer for such failover to occur. The design is intended to also allow for survivability at the locations where the controllers are placed, independent of the other controllers, should there be a disruption to the MAN.</p> <p>While the RFP explicitly calls for support of the two existing PRI's, it also states that licensing to support SIP trunking should be included. However, SIP trunking connectivity will not be in place prior to installation. SIP trunking will provide future additional survivability, so that each building that has a physical controller that could survive as an island, should the outage event require that. Configuration will be required to support this scenario, independent of the Unified Communications platform that may be unreachable in the event of a MAN outage.</p>
2.7	<p><u>Question:</u> What is your Mitel Application Record? How can we request your licensing information from Mitel to factor that into the RFP response?</p> <p><u>Answer:</u> This information will be provided directly via email to all bidders who attended the mandatory walkthrough on 12/21/20 by 5pm on 1/6/21. The district will grant the specific recipients access to the Mitel application record for viewing only of existing licenses. We will not allow any changes.</p>
2.8	<p><u>Question:</u> Should cabling be included in this RFP?</p>

	<p><u>Answer:</u> Yes. All cabling required for the phones to function should be included in the RFP response.</p> <p>For the purposes of the RFP, number of new cable drops should be as follows: Killingly High School: 53 new drops Killingly Intermediate School: 106 new drops Killingly Memorial School: 52 new drops Killingly Central School: 42 new drops Goodyear Early Childhood Center: 15 new drops</p> <p>Since the number of phones and cable drops may be adjusted slightly after the bid is awarded, this should be reflected in the final cost. Please list a cost per phone and cable drop on the bid.</p>
2.9	<p><u>Question:</u> Will the PRI be split between the two locations?</p> <p><u>Answer:</u> Yes. The PRI is split between the Office of the Superintendent of Schools (79 Westfield Ave) and Killingly High School.</p>
2.10	<p><u>Question:</u> Can a walkthrough be scheduled specifically for cabling?</p> <p><u>Answer:</u> Yes. Based on feedback from vendors, we will be providing one date for vendors to do walkthroughs specifically for the purpose determining the most accurate responses to the cabling portion of the RFP. This cabling walkthrough will be on Tuesday 1/5/21 at 1pm. The cabling walkthrough is optional and is only available to vendors who attended the mandatory Pre-Bid Meeting and Walkthrough on 12/21/20. The walkthrough will begin at the Office of the Superintendent of Schools (79 Westfield Ave).</p>
2.11	<p><u>Question:</u> You asked for Active Directory integration. What functionality are you hoping to achieve? Is AD integration required or is this optional?</p> <p><u>Answer:</u> AD integration is required and the benefits are clearly defined within the Mitel product Suite. There are many benefits for the district that align with existing IT security and administration governance.</p>
2.12	<p><u>Question:</u> Will the school district be responsible to supply the hardware for the paging equipment? We will supply the LS talk path per site.</p> <p><u>Answer:</u> The School District has existing functional Public Address equipment in place. It will be the responsibility of the successful bidder to provide all necessary equipment to interface with the PA system to achieve the level of functionality outlined in the RFP specifications. This includes working with the appropriate vendors/manufacturers (in this case William Kobrock from ISS/Tone Klear) if required to maintain current functionality and warranties.</p>

2.13	<p><u>Question:</u> On page 9 I - requires soft phones capability system-wide. Is that for every user to have a softphone?</p> <p><u>Answer:</u> Please provide unit pricing so the district can select how many users this will be provided for.</p>
2.14	<p><u>Question:</u> Is the conference room phone wireless or looking for wireless Mic's or WIFI capable?</p> <p><u>Answer:</u> The conference phone model should be MiVoice 6970 IP Conference Phone.</p>
2.15	<p><u>Question:</u> Are any existing phones staying and being reused? If yes how many per building? What kind of devices?</p> <p><u>Answer:</u> The counts for the required phones are provided in the RFP. Where there are existing phones in places covered in the RFP, those phones will be removed, replaced, and provided back to the school district.</p>

3.0 – INFORMATION

The following item(s) are provided as a matter of information only to all respondents and do not modify or become part of the Contract Documents.

Item	Description
3.1	Based on feedback from vendors, we will be providing one date for vendors to do walkthroughs specifically for the purpose determining the most accurate responses to the cabling portion of the RFP. This cabling walkthrough will be on Tuesday 1/5/21 at 1pm. The cabling walkthrough is optional and is only available to vendors who attended the mandatory Pre-Bid Meeting and Walkthrough on 12/21/20. The walkthrough will begin at the Office of the Superintendent of Schools (79 Westfield Ave).

END OF ADDENDUM