

Killingly Memorial School



"Great Things Happen Here!"

***Student/Parent Handbook
2019-2020***

Dear Killingly Memorial School Families, Students, and Community:

Welcome to the 2019-2020 school year! I hope everyone has had a fantastic and relaxing summer. I am thrilled to return as the KMS elementary school principal for my 4th year. I am honored to be a part of this community/school district. As a longtime resident of Killingly, I am excited to give back to the community that has provided me with so much over the years. I am looking forward to meeting new faces, revisiting with familiar ones, as well as hearing all about your summer adventures! For those of you who have not yet met me, I will be starting my twenty seventh year in education. Prior to becoming the Killingly Memorial School Principal, I was the Principal at Thompson Middle School. My experiences range from teaching grades pre-k- 8, Literacy coach, part time curriculum director, and assistant principal at Mary R. Fisher Elementary School.

This year we have hired 6 new certified staff! We welcome fourth grade teachers, Mrs. Britney Lisee and Ms. Georgia Williamson; third grade teachers, Mrs. Heidi Hand and Megan Jackson; second grade teacher, Ms. Elizabeth Riordan; music teacher, Ms. Brittany Bissonnette; and special education teacher Mr. Keegan O'Brien. They are all committed to the academic and personal growth of our children. Their enthusiasm and love for collaborating will be a strength to our school. Everyone at KMS is looking forward to welcoming these fine educators to our family!

Throughout the summer, KMS has been busy preparing our school for the new school year. Teachers have spent hours preparing materials, creating child-centered classrooms, reviewing data, and attending professional development. The office staff have registered new students, put together information packets to be sent home with all students, and organized new materials. Please be sure to check your child's backpack as well as the Killingly Memorial School's website www.killinglyschools.org for notices and updates.

I truly believe that my responsibility as the Principal is to ensure your child receives a quality education within a safe, respectful environment. I believe that strong community-school relationships are essential to high academic achievement. The amazing possibilities of the upcoming school year keep me energized and deeply committed to making a positive difference in the lives of our children. We will accomplish this by setting high academic expectations for all children and providing supportive systems to assure they are met. It is our mission at Killingly Memorial School to make sure that all students are prepared for middle school by addressing school culture, setting high standards for teacher performance, increasing academic expectations for all students, and engaging the community.

If you have questions or concerns that arise at any time, please do not hesitate to give your child's teacher or me a call. I look forward to having a long and rewarding relationship with you and your family.

In Partnership,

Tina Chahanovich, Principal



Killingly Memorial School

"Great Things Happen Here!"

Office Hours: 8:00 a.m. – 4:00 p.m.

School Hours for Students: 8:35 a.m. – 3:20 p.m.

School Office: 860-779-6680

24-Hour Absentee Line: 860-779-6699

Nurse: 860-779-6685

Fax: 860-774-6028

Website: www.killinglyschools.org

Mrs. Tina Chahanovich
Principal

Mr. Timothy Jonasch
Assistant Principal

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Killingly Public Schools

Mission Statement

It is the mission of the Killingly Public Schools to improve the quality of life and self-esteem of all students.

It will do so by:

- Creating and maintaining an enthusiastic educational environment
- Challenging all students to achieve their highest potential
- Fostering respect for human differences
- Adjusting to an ever-changing world
- Maintaining a partnership with the community

Killingly Memorial School

Mission Statement

The mission of Killingly Memorial School, a partnership of school, family, and community, is to nurture a safe, caring, responsible, respectful, positive environment where all children can learn and achieve academic and social success.

Shared Vision

We believe that the most promising strategies for achieving the mission of Killingly Memorial School is to further develop our capacity to function as a professional learning community and to foster social-emotional growth through a continuum of positive support. At Killingly Memorial School we will continue to:

- Unite to achieve a common purpose and clear goals
- Collaborate to share ideas and to learn best teaching practices to improve student learning
- Collaborate to define essential knowledge and skills at each grade level
- Monitor each student's learning by the use of assessments on a continual basis, using the results to drive instruction
- Develop a relationship with each child that empowers him/her to achieve academic and social success
- Demonstrate a commitment to a parent and community partnership to enhance children's learning
- Provide opportunities to all students to achieve social and learning success through Positive Behavior Support

KMS

School Calendar

Special Dates

Open House

Wednesday, September 4, 2019 5:30 p.m. – 7:00 p.m.
**** Scholastic Book Fair in Gym 5:00 p.m. – 8:00 p.m.**

Parent Teacher Conference

Report Cards will be given to parents at conferences.

Monday, November 25, 2019 (full-day of school)
5:00 p.m. – 7:00 p.m.

**** Scholastic Book Fair in Gym**

Tuesday, November 26, 2019 (half-day of school)
1:45 p.m. – 3:45 p.m. and 5:00 p.m. – 7:00 p.m.

**** Scholastic Book Fair in Gym**

Tuesday, March 24, 2020 (full-day of school)
5:00 p.m. – 7:00 p.m.

**** Scholastic Book Fair in Gym**

Thursday, March 26, 2020 (half-day of school)
1:45 p.m. – 3:45 p.m. and 5:00 p.m. – 7:00 p.m.

**** Scholastic Book Fair in Gym**

Marking Period Ends

November 8, 2019
March 6, 2020
Last Day of School

Progress Reports sent home

October 11, 2019
January 24, 2020
May 8, 2020

Personnel

Office Staff

Mrs. Tina Chahanovich, Principal	tchahanovich@killinglyschools.org
Mr. Tim Jonasch, Asst. Principal	tjonasch@killinglyschools.org
Mrs. Nancy DuBois, Principal's Secretary	ndubois@killinglyschools.org
Mrs. Brenda Despathy, School Secretary	bdespathy@killinglyschools.org
Mrs. Noel Coraccio, School Nurse	ncoraccio@killinglyschools.org
Mrs. Rachel Devanny, School Nurse	rdevanny@killinglyschools.org

Grade 2

		Room
Ms. Brooke Baton	bbaton@killinglyschools.org	200
Mrs. Keri Costa	kcosta@killinglyschools.org	204
Mrs. Merry Crabtree	mcrabtree@killinglyschools.org	208
Ms. Danielle Fraton	dfraton@killinglyschools.org	210
Mrs. Nancy Juhola	njuhola@killinglyschools.org	206
Mrs. Jamie Maheu	jmaheu@killinglyschools.org	207
Ms. Jenelle Provencher	jprovencher@killinglyschools.org	202
Ms. Elizabeth Riordan	eriordan@killinglyschools.org	198
Miss Annette Sakidovitch	asakidovitch@killinglyschools.org	209

Grade 3

Mrs. Carol Bitgood	cbitgood@killinglyschools.org	306
Mrs. Kate Brien	kbrien@killinglyschools.org	307
Ms. Diane Calitri	dcalitri@killinglyschools.org	309
Ms. Liz Couture	ecouture@killinglyschools.org	308
Mrs. Heidi Hand	hhand@killinglyschools.org	305
Mrs. Megan Jackson	mjackson@killinglyschools.org	203
Ms. Olivia Palen	opalen@killinglyschools.org	205
Ms. Lisa Siegmund	lsiegmund@killinglyschools.org	201

Grade 4

Mrs. Liz Amburn	eamburn@killinglyschools.org	303
Ms. Caitlin Breen	cbreen@killinglyschools.org	300
Ms. Sarah Burdick	sbarile@killinglyschools.org	304
Ms. Holly Heath	hheath@killinglyschools.org	102
Ms. Alexa Lawson	alawson@killinglyschools.org	301
Ms. Bethany Lee	blee@killinglyschools.org	302
Mrs. Britney Lisee	blisee@killinglyschools.org	100
Ms. Georgia Williamson	gwilliamson@killinglyschools.org	101

Pupil Personnel Services

		Room
Mrs. Christine Boyle/Speech	cboyle@killinglyschools.org	402
Mrs. Megan Corrado/Counselor	mcorrado@killinglyschools.org	314
Ms. Katie Cote/OT	kcote@killinglyschools.org	404
Ms. Peggy Downing/COTA	pdowning@killinglyschools.org	404
Mrs. Melissa Felice/Resource	mfelice@killinglyschools.org	310
Ms. Antonette Lamperelli/Resource	alamperelli@killinglyschools.org	311
Mrs. Kimberly Low/Social Worker	klow@killinglyschools.org	315
Mr. Keegan O'Brien	kobrien@killinglyschools.org	313
Mrs. Tiffany O'Leary/PT	toleary@killinglyschools.org	404
Mrs. Danielle Orbegozo/Speech	dorbegozo@killinglyschools.org	402
Mrs. Erin Sochor/Resource	esocher@killinglyschools.org	312
Ms. Alison Tripp/Resource	atripp@killinglyschools.org	313
Ms. Shaina Vezina/PT	svezina@killinglyschools.org	404

Resource

Mrs. Jane Camarco/Reading	icamarco@killinglyschools.org	405
Ms. Lauren Konicki/Math	lkonicki@killinglyschools.org	400
Mrs. Alethea Reynolds/Science	areynolds@killinglyschools.org	401
Mrs. Marilyn Salisbury/Reading	msalisbury@killinglyschools.org	403

Science

Mrs. Alethea Reynolds	areynolds@killinglyschools.org	401
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Unified Arts

Mrs. Brittany Bissonnette/Music	bbissonnette@killinglyschools.org	199
Mrs. Ceci Charles/Computer	ccharles@killinglyschools.org	Computer Lab
Mrs. Heidi Devine/Physical Education	hdevine@killinglyschools.org	310A
Mrs. Laura Powers/Art	lpowers@killinglyschools.org	212
Mrs. Carol Records/Library	crecords@killinglyschools.org	Library

Custodial Staff

Mr. Rob Petty/Head Custodian	rpetty@killinglyschools.org
Mr. Rob Middleton	
Ms. Kim White	

ARRIVAL PROCEDURE

Students who arrive at school on the bus will remain on the bus until 8:10 a.m. Children being dropped off by parents may enter the Dining Hall for breakfast at 8:10 a.m. Parents may drop off their children in the morning. We ask that all parents remain in their vehicles as students are dropped off. Parents that walk their children to school are asked to escort their children to the front door. Staff members will be on duty to escort students into the building.

ASSEMBLIES

Assemblies are planned periodically as special events on the school calendar. Special attention to etiquette and good citizenship is expected of all students and adults. Following an afternoon assembly, we encourage all students to use their usual transportation home. Under special circumstances when a parent needs to pick their child up after an assembly, parent pick-up procedures will be followed which requires a written note be sent to the office on the morning of the assembly.

ATTENDANCE/ABSENCE/TARDINESS AND TRUANCY

Connecticut state law requires parents to cause their children, ages five through eighteen inclusive, to attend school regularly during the hours and terms the public school is in session. Parents or persons having control of a child five years of age have the option of not sending the child to school until ages six or seven. Mandatory attendance terminates upon graduation or withdrawal with written parent/guardian consent at age seventeen.

A student is considered to be "in attendance" if present at his/her assigned school, or an activity sponsored by the school (e.g., field trip), for at least half of the regular school day (12:00 p.m.). A student who is serving an out-of-school suspension or expulsion should always be considered absent. A student not meeting the definition of "in attendance" shall be considered absent.

Classroom learning experiences are the basis for public school education. Time lost from class is lost instructional opportunity. The Board of Education requires that accurate records be kept of the attendance of each child, and students should not be absent from school without parental knowledge and consent.

Excuses

Note: The use of the state approved definitions of "excused" and "unexcused" absences are for state purposes for the reporting of truancy. Districts are not precluded from using separate definitions of such absences for their internal uses such as involving decisions on areas such as promotion and grading.

A student's absence from school shall be considered "excused" if written documentation of the reason for such absence has been submitted within ten (10) school days of the student's return to school and meets the following criteria:

A) For absences one through nine, a student's absences from school are considered "excused" when the student's parent/guardian approves such absence and submits appropriate documentation to school officials.

Such documentation includes a signed note from the student's parent/guardian, a signed note from a school official that spoke in person with the parent/guardian regarding the absence, or a note confirming the absence by the school nurse or by a licensed medical professional, as

appropriate. Documentation should explain the nature of and the reason for the absence as well as the length of the absence. Separate documentation must be submitted for each incidence of absenteeism.

B) For the tenth absence and all absences thereafter, a student's absences from school are considered excused for the following reasons:

1. Student illness (must be verified by a licensed medical professional to be deemed excused, regardless of the length of the absence);
2. Student's observance of a religious holiday;
3. Death in the student's family or other emergency beyond the control of the student's family;
4. Mandated court appearances (documentation required);
5. The lack of transportation that is normally provided by a district other than the one the student attends (no parental documentation required);
6. Extraordinary educational opportunities pre-approved by District administration and to be in accordance with Connecticut State Department of Education guidance.
7. Excused Absences for Children of Service Members

An enrolled student, age five to eighteen, inclusive, whose parent or legal guardian is an active duty member of the armed forces, as defined in section 27-103, and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting, shall be granted ten days of excused absences in any school year and, at the discretion of the Board of Education, additional excused absences to visit such child's parent or legal guardian with respect to such leave or deployment of the parent or legal guardian. In the case of such excused absences such child and parent or legal guardian shall be responsible for obtaining assignments from the student's teacher prior to any period of excused absence, and for ensuring that such assignments are completed by such child prior to his or her return to school from such period of excused absence.

C) A student's absence from school shall be considered unexcused unless:

1. The absence meets the definition of an excused absence and meets the documentation requirements; or
2. The absence meets the definition of a disciplinary absence, which is the result of school or District disciplinary action and are excluded from these State Board of Education approved definitions.

When the school in which a child is enrolled receives no notification from a parent or other person having control of the child is aware of the child's absence, a reasonable effort shall be made by school personnel or volunteers under the direction of school personnel to notify by telephone and by mail such parent or other person having control of the child.

The required mailed notice shall include a warning that two unexcused absences from school in one month or five unexcused absences in a school year may result in a complaint filed with the Superior Court alleging the belief that the acts or omissions of the child are such that the child's family is a family with service needs.

Responsibility for completion of missed classwork lies with the student, not the teacher. Unless a student has an extended illness, all make-up work will be complete within five days after the student returns to school.

No school, grade, or class may be dismissed before the regularly scheduled dismissal time without the approval of the Superintendent or his/her designee.

No teacher may permit any individual student to leave school prior to the regular hour of dismissal without the permission of the Principal.

No student may be permitted to leave school at any time other than at regular dismissal without the approval of the student's parent/guardian. If a court official with legal permission to take custody of a child, or if a police officer arrests a student, the parent/guardian should be notified of these situations by the administration.

ATTENDANCE: RESIDENCY

The Board of Education determines the boundaries for attending Killingly Public schools by residence. We cannot allow any student who does not live within the town of Killingly to attend our Killingly Memorial School unless written permission from the Superintendent of Schools is on file in our office. If you wish to request a waiver of district residence, you must contact the Superintendent in writing.

The Superintendent will consider the Board of Education policy that allows Waivers; Waivers are sometimes granted for students who have moved, allowing them to finish the school year in our school. However, parents must provide transportation.

BEHAVIOR EXPECTATIONS

We believe that the most promising strategies for achieving our school mission are to future develop our capacity function as a professional learning community and to foster social emotional growth through a continuum of positive support.

As a school community using Positive Behavior Support, we believe that all members of the school community should adhere to the following three expectations:

- ❖ **Be Responsible**
- ❖ **Be Respectful**
- ❖ **Be Safe**

Rules

All adults need to provide reasonable and logical consequences when behavior expectations are not met. The goal of the consequences is to help the child develop self-control and the ability to make good choices.

The following are general guidelines to behavior expectations. Students are expected to follow rules in specific settings, i.e. dining hall, assemblies, lavatories, etc.

Be Responsible

Own your own behaviors: follow expectations; be ready to learn, be a friend, be helpful.

Be Respectful

Show concern or consideration: use behaviors that help people feel calmer, safer, friendlier, and more cooperative.

Be Safe

Control behavior, absence of harm to self/others; keep yourself and others free from harm. Use behavior that help others feel calm and secure.

We will help to define and teach the expected behaviors by:

- ◆ Making rules public
- ◆ Articulate and model to students what is expected behavior
- ◆ Practice, practice, practice!

We will help to reinforce and respond to behaviors by:

- ◆ Catching students "being good"
- ◆ Correcting or re-teaching
- ◆ Responding to behaviors of concern

It is our strong belief that a cooperative home and school team approach is essential to insure that our children learn the necessary skills to enhance their academic learning as well as their emotional growth.

Severe Misconduct

Severe misconduct may lead to immediate administrative involvement and parental contact.

Severe misconduct includes the following behaviors:

- Showing disrespect toward an adult
- Refusal to follow an adult's directions/requests
- Leaving school grounds without permission
- Destroying and/or misusing school property
- Fighting
- Using profanity or obscene language
- Willfully intending to inflict physical harm to self or others
- Possession of potentially dangerous objects

Consequences

When a student is sent to administration, the following consequences may be implemented:

- Lunch detention
- After school detention
- Removal from class
- Parent contact
- Suspension
- Bus Suspension-number of days at the discretion of administration
- School community service

Federal and state laws regarding students with disabilities require special procedures and considerations for long-term suspensions and expulsions.

All suspensions are handled by administration.

Students receiving numerous detentions or one or more suspensions may lose the privilege of participating in extra-curricular activities and/or field trips at the discretion of the administration.

An orderly, consistent and predictable approach to discipline nurtures the Positive Behavior Support elements of responsibility, safety and respect. Together, we need to prepare our children to examine questions of right and wrong for themselves, and to see the consequences of their choices.

BICYCLES

Due to the age level of our pupils and the traffic congestion, our students are not permitted to ride bicycles to and from school. Skateboards and rollerblades are not to be ridden or brought to school.

BREAKFAST/LUNCH PROGRAM

Students are able to participate in the Breakfast Program between 8:10 a.m. - 8:35 a.m. every school day. **Please note that when there is a two-hour delay, NO breakfast will be served.** In addition to the Breakfast Program, a daily student lunch may be purchased in our Dining Hall. The lunch time blocks are the following:

<u>GRADE</u>	<u>LUNCH</u>
2	11:00 a.m. - 11:30 a.m. or 11:30 a.m. - 12:00 p.m.
4	12:00 p.m. - 12:30 p.m. or 12:30 p.m. - 1:00 p.m.
3	1:00 p.m. - 1:30 p.m. or 1:30 p.m. - 2:00 p.m.

Students may eat either hot or cold lunch. Menus are sent home at the beginning of each month. *Prices of (regular) lunches are \$2.50 (reduced) \$.40 and milk \$.50 respectively. Milk is included in the price of a hot lunch.

Students may bring lunches from home and purchase milk. Parents may pre-pay for lunches on a weekly or monthly basis by sending in the appropriate cash or check, made out to Killingly Memorial School Cafeteria, in an envelope which states the child's name and grade or by logging into www.myschoolbucks.com.

School	GY/KMS/KCS	KIS	KHS
Breakfast	\$1.75	\$2.25	\$2.25
Lunch	\$2.75	\$3.25	\$3.25

Reduced pricing for schools is \$.30 for Breakfast and \$.40 for Lunch

Lunch Charging

A requirement of the USDA National School Lunch Program (NSLP) requires that sponsors of school Child Nutrition Programs maintain a policy that addresses the charging of meals and a child's inability to pay. Bad debt (uncollectable accounts) and collection are unallowable costs under NSLP. As are alternative, "emergency" lunches that do not conform to the menu item requirements of the program. It is the intent of the Board that school lunch payment issues are handled in a manner that maintains student dignity and supports its objective of operating the Killingly Public School Lunch Program as a self-supporting venture.

If a student does not have his/her lunch money, the district will permit charging of his/her lunch meal for a maximum of twenty-five dollars. Upon attaining a negative balance in a school lunch account, the student's family will be contacted by the Food Services Department or their designee.

A student lunch debt is deemed to be uncollectable when the student graduates or otherwise is dis-enrolled from the district. Upon request, students who exit the district with a credit balance on their account will be issued a reimbursement. Such reimbursement shall be automatic if the credit equals or exceeds ten dollars.

At the end of each school year, the manager of Killingly Public Schools Lunch Program shall submit to the business office a detailed list of outstanding student lunch debt and the amount of credit balances considered abandoned by students who are no longer enrolled in the district.

Delinquent Debt and Bad Debt

The District's effort to recover from households money owed due to the charging of meals must not have a negative impact on the children involved and shall focus primarily on the adults in the household responsible for providing funds for meal purchases. The school food authority is encouraged to consider whether the benefits of potential collections outweigh the costs which would be incurred to achieve those collections.

Money owed because of unpaid meal charges shall be considered "delinquent debt", as defined, as long as it is considered collectable and reasonable efforts are being made to collect it. Such debt must be paid by June 30 of the current school year.

After reasonable attempts are made to collect the delinquent debt, and it is determined that further collection efforts are useless or too costly, the debt must be reclassified as "bad debt". Such debt will be written off as an operating loss not to be absorbed by the nonprofit school food service account, but must be restored using non-federal funds.

Dissemination of Policy—please see Killingly BOE policy 3542.43(a).

Online Management of Students Lunch Account

Go to: www.myschoolbucks.com

To set up an account you will need your student's 10-digit ID. The ID can be requested on the [www.myschoolbucks](http://www.myschoolbucks.com) website via email or by calling your student's school office. Once you have created an account you can manage all of your student's accounts and create balance alerts, add funds, and view purchase history.

BULLYING

KMS uses a Positive Behavior Support Program to provide opportunities for all students to achieve social success. Any child who feels a peer is continually mistreating them should immediately inform his or her teacher. Parents and students may also provide written or verbal complaints to the Administration. Administration will investigate each complaint.

BUS SAFETY EXPECTATIONS

- Cross in front of the bus (NEVER behind the bus)
- Remain in the seat with feet on the floor facing forward
- Keep hands, feet and objects to yourself
- Backpacks should be placed on the lap while on the bus
- No name-calling, teasing, swearing, or loud disruptive noises
- Keep hands, arms and all other objects inside the bus
- Emergency doors are only to be used in the case of emergency
- No pets of any kind are allowed on the bus
- All aisles, emergency exits and normal traffic areas are to be kept clear
- No gum chewing is allowed on the bus

- Students must get on and off at their designated stop. Drivers will not allow alternate stops without a bus pass
- Unauthorized adults are not allowed on the bus

Bus misconduct is reported by the bus driver directly to the school. Bus misconduct may result in consequences similar to those for school misconduct, including the possibility of suspension from KPS bus transportation.

Cell Phones/Electronic Devices

It is the strong recommendation of Killingly Memorial School that students and parents carefully weigh the choice of whether or not students bring cell phones, music players, cameras and/or other electronic devices to school. KMS will not assume responsibility for lost, stolen or damaged property belonging to students.

In addition, these items are disruptive to the learning environment, often creating discipline problems. These items should not be visible during the school day. They should be turned off and safely put away so that learning is not interrupted for the student and other students in the classroom. If it is necessary, students are permitted to use the phone in the main office.

Process for Violation of this Policy:

Students who violate the rules for the use of cell phones and other electronic devices, set forth above, will face corrective action as described below:

1. **First Violation** - warning by teacher, teacher may confiscate for the remainder of the day. The cell phone/electronic device will be given to the student at the end of the school day. Teacher will contact parent/guardian.
2. **Second Violation** - cell phone/electronic device confiscated by teacher and turned in to administration to be picked up at the end of the school day by student. Administration will contact parent/guardian.
3. **Third Violation** - confiscation, item given to administration to be picked up by parent/guardian.
4. **Fourth Violation** - confiscation, item given to administration, school discipline imposed.

CONFERENCES

It is very important to a child's learning that teachers and parents frequently communicate. Teachers and parents are urged to conduct parent-teacher conferences whenever they feel it would be beneficial to the student.

The Parent-Teacher-Student Conference approach is also used in all grades for reporting pupil progress for the first and second marking periods.

Conference Dates and Times:

- November 25, 2019 - 5:00 p.m. - 7:00 p.m.
- November 26, 2019 - 1:45 p.m. - 3:45 p.m. and 5:00 p.m. - 7:00 p.m.
- March 24, 2020 - 5:00 p.m. - 7:00 p.m.
- March 26, 2020 - 1:45 p.m. - 3:45 p.m. and 5:00 p.m. - 7:00 p.m.

During this Report Card Conference time, our staff makes every effort to accommodate the parents' schedule. There are times that these conferences must be rescheduled due to conflicts. However, no report card will be sent home without a Parent-Teacher-Student conference at the school.

◆ **Remember: No report card will be sent home without a parent/teacher conference.**

CURRICULUM

The philosophy at KMS is to instill the love of learning in each student in a safe, nurturing, and positive school setting which focuses on a child-centered and developmentally appropriate learning environment. We are committed to matching the styles of teaching to reflect the variety of individual learning patterns.

Learning is increased when the teaching is presented at a developmentally appropriate setting with active student participation.

Our elementary curriculum, as prescribed by the Killingly Board of Education, includes reading, writing, mathematics, penmanship, health, science, social studies, library, art, music, physical education, and computer education.

The manner in which our staff brings the curriculum to our students is primarily interdisciplinary. The interdisciplinary approach to learning focuses on integrating the entire curriculum through themes and units of study. We encourage students getting actively involved in their learning by participating with "hands-on" opportunities and making choices about their activities.

* Individual teachers will send home an outline of Curriculum being studied at the respective grade levels. In addition to the regular classroom offerings the following programs are available for those students who are determined eligible:

- *Remedial Reading (K-4)
- *Title I Supplementary Instruction (K-3)
- *Remedial Math (K-4)
- *Special Education/Related Services consultation
- *Special Education Programs (see Special Education Section)
- *School Adjustment Program PIXIE (K-2)

It is imperative that parents and teachers work together to make sure the teaching/learning is matched with the child's learning style. Please keep in close contact with the school staff.

DRESS GUIDELINES

Parents' guidance and discretion are essential for assisting children to dress appropriately for school. Clothing should be neat and clean in appearance, **not disruptive to the educational process and contribute no threat to the health or safety of other students.** Items such as spandex, short-shorts or skirts, muscle shirts, midriff shirts, spaghetti straps and flip flops are not appropriate. In the interest of safety, ***sneakers must be worn in the Gym. Hats may be worn to school; however, we ask our students to remove them when they enter the building.***

EARLY DISMISSAL

It is important that students remain in school until the end of our academic day at 3:20 p.m. Earlier dismissal from school is discouraged because of the obvious interruption of the teaching/learning process.

Students are expected to be in school every day and in all classes. Parents desiring to have their children dismissed earlier in the school day should use discretion.

No routine daily parent pick-up should occur before 3:20 p.m.

If you must dismiss your child early for any reason (doctor, dentist, etc.):

1. A student note must be turned into the teacher/office and must include: date, child's name, the reason for dismissal, the time to be dismissed, a telephone number for verification, and a parental signature.
2. The parent must report to the office and sign out the student before she/he is dismissed from class.
3. In the event of a family emergency in which your child needs to be picked up prior to the 3:20 p.m. dismissal you must report to the office and present proper identification.

FIELD TRIPS

All of our students have the opportunity to go on a field trip. Field trips are intended to be an integral part of our elementary curriculum and it is expected all students will participate in these activities.

Parents will receive notification of all field trips and must return a signed permission note for their child to attend. This permission note should be sent to the teacher at least three days prior to the scheduled field trip.

If we do not have written parent permission for a student to attend a field trip, the student will remain at school. The only exception to this rule will be field trips to Killingly Public Library, local nursing homes and senior centers, Owen Bell Park, and other schools in Killingly.

On rare occasions, it may be necessary for administration to decide to exclude a student from a field trip if he/she demonstrates disruptive behaviors that would be considered extremely detrimental or dangerous on a field trip.

FIRE DRILLS / SAFETY DRILLS

Fire drills and other safety drills are conducted on an average of once a month. Instructions for evacuating the building are posted in each room and EXIT signs help guide occupants out of the building.

GRADING

The issuance of grades on a regular basis serves to promote a process of continuous evaluation of student performance. Grades inform both the student and the student's parents of his/her progress. Report cards are issued three times a year and progress reports are issued twice a year. Please contact your child's teacher if you have any questions or concerns.

**If this student receives Special Education services, please refer to his/her IEP for additional information on grading.*

Grading Keys

- 4 – Exceeding expectations
- 3 – Meeting expectations
- 2 – Progressing with support
- 1 – Improvement Needed
- NA-Not assessed at this time

Effort Key:

- + Exceeds expectation
- S Meets expectations
- Improvement needed

GOVERNANCE COUNCIL

The Killingly Memorial School Governance Council is a group of people dedicated to making KMS the best possible elementary school it can be. They cooperatively make suggestions about school goals and various components of school operation.

The Council's membership includes elected parents, teachers, and community members who serve a two-year term.

HALF DAY SESSIONS

The following are the scheduled half days of school:

- ◆ November 26, 2019 – Parent Teacher Conference Day
- ◆ November 27, 2019 – Thanksgiving Vacation
- ◆ December 20, 2019 – Winter Vacation
- ◆ March 26, 2020 – Parent Teacher Conference Day

Students will attend from 8:35 a.m. - 1:20 p.m. - Lunch will be served as usual.

HEALTH SERVICES

According to the Killingly Board of Education Policy the objectives of our school health services are:

- *"To reduce the obstacles to learning caused by poor physical and emotional health and to contribute to education in healthful living. In fulfilling this purpose, the school nurse assumes an active role in helping to provide those*
- *learning experiences, which will motivate students and parents/guardians to secure and maintain optimum health.*
- *To increase the probability that students and parents/guardians will consistently apply the principles of healthful living as a result of intelligent reasoning and proper use of existing community facilities both private and public.*
- *To utilize those principles of health and education which are basic in working with the student in his/her total environment of the homes, school and community.*
- *To provide a liaison between school and home, thus bringing the two major worlds of the student in closer contact.*

- *To coordinate health services with other community health and welfare activities. Cooperative planning is used as a means of providing the school nurse with excellent opportunities for helping to coordinate the school and community health programs."*

Our school is responsible in instances of sickness or injury occurring on the school premises during school hours and at school-sponsored activities for first aid only. The responsibility for definitive care rests with the parents.

Sometimes it is necessary to exclude students from school for medical reasons such as an elevated temperature of 100°F and above, communicable diseases, injuries requiring further medical attention, and head lice. It then becomes the responsibility of the parent or guardian to provide transportation home for their child.

Medications in School

- Medication will be given by the school nurse or administration. Medication to be administered in school shall not be sent to and from school with pupils. These medications will be brought to school by parents/guardians in a properly labeled pharmacy bottle. A written medication authorization form must be completed by physician and accompany medication. Without this form medication will not be given. All medications must be kept in a double locked box or cabinet (cf. 5141 21-Administering Medication).
- Pupils shall not medicate themselves in school. The Board of Education and school personnel will not be responsible for self-administration of medication by pupils. All students found taking medication will be referred to the nurse and the principal.
- Our school medical advisor/physician has authorized the administration of the following medications, Epipen, Benadryl or Albuterol, to be administered by the school nurse for students showing signs and symptoms of severe allergic reaction or respiratory distress. 911 and the parent/guardian will be contacted immediately.

Headlice

The Killingly School Board has mandated the following requirements for children sent home with headlice who are returning to school.

1. Only one day is authorized as an excused absence for headlice.
2. Children may not ride the bus until checked by school nurse.
3. An adult must accompany the student back to school and be checked by the nurse before class entry.
4. All nits must be removed from hair after treatment.

Our KMS school nurse works closely with parents regarding effective treatment. A parent's guide to treating headlice is always available in the nurse's office.

HOMELESS

If you are temporarily doubled up (living with someone), an unaccompanied youth or are in a condition of homelessness, you may be eligible for benefits under the McKinney Vento Act. Please contact our school office at 779-6680 for confidential information.

HOMEWORK

Learning is a continuous process which extends beyond the school day. Homework should develop responsibility, foster good work habits, and reinforce and/or enrich that which has been instructed. Homework assignments, appropriate to grade level, will be required. Homework requirements for students with a handicapping condition may vary on an individual basis. (Any adjustments to these requirements must be stated in the child's Individual Educational Program or Accommodation Plan.)

The following listing represents the purpose of homework:

- ◆ Homework will provide opportunities for students to engage in practice previously mastered skills/concepts.
- ◆ Homework will provide opportunities for students to extend their thinking on information/concepts previously mastered.
- ◆ Homework will provide opportunities for students to develop responsibility for their own learning.
- ◆ Homework will provide the teacher with frequent diagnostic information, thus allowing for continuous monitoring of student learning.
- ◆ Homework will provide the opportunity for the teacher to give immediate and specific feedback to students.

Student Responsibilities:

1. Students should use homework as an opportunity to experience success in a non-testing situation and build skills and self-confidence through achievement.
2. Students should use homework as a means to develop self-discipline and time management skills.
3. Students should be certain they understand the purpose, importance, performance requirements and method of evaluation for the assignments.
4. Students should use homework as a means to employ both individual and group approaches to learning so that through homework they can expand their own learning skills.

Teacher Responsibilities:

1. Teachers must be clear in their explanation of the purpose, importance and performance requirements of the assignments.
2. Teachers must inform students of the methods of evaluation to be used.
3. Teachers must include performance on homework in the computation of marking period grades.
4. Teachers must inform students as to how performance on homework is weighted in the computation of grades.
5. Teachers must return homework to students in a timely fashion.
6. Teachers should vary the types of homework assigned and the evaluation methods employed. Whenever appropriate, homework should be used to provide students with opportunities to extend their thinking to higher levels.

Parental Responsibilities:

1. Parents should use homework as an opportunity to become directly involved in the education of their child.
2. Parents should provide students with an environment that promotes good study habits.

3. Parents should support and encourage the student's homework and recognize homework activities as an integral part of the learning process.
4. Parents should contact the teacher, counselor or administrator in the event of questions or concerns.

Suggested Time Requirements by Grade

<u>Grade</u>	<u>Time</u>	<u>Times Per Week</u>
2	15-20 Minutes	2 or 3
3	20-30 Minutes	3 or 4
4	30-40 Minutes	4

Children differ in the ease with which they learn and consequently some children will take more time to complete homework than will others. The above time allotments will be appropriate for most children.

If a student does not do his/her homework on a regular basis, parents will be contacted by the teacher, and a plan of action will be formulated.

INSURANCE

The Killingly Public Schools offers accident insurance through a private carrier. Please consider this carefully, as the school DOES NOT have accident coverage for children. Should your child be injured, your personal insurance policy would cover the medical costs.

INTERNET

The Killingly Board of Education strongly believes in the educational value of electronic services and recognizes its potential to support curriculum and student learning by facilitating resource sharing, innovation, and communication. The Killingly Public Schools will make every effort to protect student and teachers from any misuses or abuses as a result of their experiences with the Internet and its information services.

The Board of Education believes this educational opportunity also demands personal responsibility and an understanding of the acceptable use policy for the Internet by students, parents and staff. Failure to follow acceptable use rules will result in the loss of on-line privileges and appropriate school disciplinary measures.

It must be recognized that while the Killingly Public Schools have established an acceptable use policy, there may be unacceptable material or communications that students can access do to the inability to control materials available on other computer systems. The Killingly Board of Education does not condone the use of such materials.

The Superintendent shall develop and promulgate an acceptable use policy pertaining to the Internet.

KILLINGLY CHILDCARE PROGRAM (KCP)

This childcare program (KCP) is offered at Killingly Memorial School for students in grades 2 – 4. The program is open the first day of school, during school vacations, in-service days, throughout the summer. Fees for the program are based on income. Details can be obtained at the KCP 779-6696. The KCP hours are as follows:

Mon.-Fri. A.M. Session 6:30 a.m. - beginning of day

Mon.-Fri.	P.M. Session	School Dismissal - 6:00 p.m.
Mon.-Fri.	Other Days	6:30 a.m. - 6:00. p.m.

KILLINGLY PUBLIC SCHOOLS HOMEPAGE

The KPS Homepage is a wealth of information about ALL Killingly schools including Meetings, Weather Alerts, and general events such as Early Release Days. By selecting Killingly Memorial School, you will view events specific to KMS as well as access the Parent Student handbook, the KMS Parent Page, the monthly menu, and KMS teacher pages. Please visit us on-line at www.killinglyschools.org.

LIBRARY

We consider our Library one of the most important places of learning in our school. We consistently urge our students to **Read, Read, Read.**

The following guidelines apply to the use of the Library:

1. All books may be signed out for 2 weeks.
2. No books may be borrowed by a child unless previous ones have been returned.
3. Damaged or lost books will be paid for by the borrower.

LOCKERS

Lockers and other storage spaces are provided to students for their convenience. These storage areas remain school property and as such, are subject to periodic inspections by school authorities.

The purpose of such inspections is to allow school authorities responsible for the appropriate use of school property and the opportunity to confirm that lockers are being used in a manner consistent with the health and safety of all students.

The following locker guidelines have been developed for those students who have lockers:

1. Lockers will be shared with a classmate.
2. Lockers are used for storing coats, hats, gloves and school items, i.e. books, folders, etc.
3. Any student not using their locker appropriately will no longer have that privilege.
4. Locks are not permitted on any student locker.

It is highly recommended that locker cleaning become part of a weekly classroom routine.

LOST AND FOUND

A Lost and Found Trunk is located on the office side of the gym. Parents are requested to periodically check the Lost and Found Trunk for any items that their child might be missing.

MORNING MEETING

Morning meeting is the Responsive Classroom teaching approach used daily in all Killingly Memorial School classrooms - classrooms where the social curriculum and the academic curriculum are fully integrated. As a daily format, Morning Meeting has the following aims:

1. To create community - providing a sense of belonging, significance and fun/investment.
2. To foster responsive interactions - sharing, listening, inclusion and participation.
3. To teach the skills needed to be a responsive member of a classroom and school through a daily meeting and established patterns.

NOTICES HOME

Be sure to teach your child to present you with notices as soon as they are sent home. Our RED Teacher Parent COMMUNICATOR folders/FRIDAY FOLDERS are sent home every Friday. Please read materials carefully and return the folder to school on Monday with your child.

NUTRITION REGULATIONS

The Killingly Board of Education Nutrition Regulations have been formulated to ensure that all students have healthy food choices available to them at all times during the school day and while engaged in school-sponsored activities. The following are several of the regulations that will help teachers and parents make appropriate choices.

1. Other than a la cart items during the school lunch/breakfast programs, any given food item for sale or otherwise provided prior to the start of the school day and throughout the instructional day will have no more than 30% of its total calories derived from fat.
2. Any given food item for sale or otherwise provided prior to the start of the school day and throughout the instructional day will have no more than 10% of its total calories derived from saturated fat. Nuts and seeds are exempt from these standards because they are nutrient dense and contain high levels of monounsaturated fat.
3. At any school sponsored function outside of school hours (parties, celebrations, field days, etc.) healthy food choice options must be available.
4. Soda (diet or regular) will not be available to students during the instructional day.
5. Unhealthy food items shall not be utilized as part of any teacher-to-student incentive.
6. To ensure appropriate nutritional value, teachers are encouraged to inform parents of wellness regulations when soliciting items for classroom parties/celebrations or contact the school food service department (860-779-6645) for food-related party ideas or food-related fund raising.

OPEN HOUSE

Open House at KMS is an opportunity for our students to "show off" their classroom to their families and friends. It provides an opportunity at the beginning of the year for parents and teachers to become acquainted. It also provides the opportunity for our teachers to share grade level curriculum expectations with parents. **Open House is not a time for individual conferencing.** Conference appointments need to be arranged with the classroom teachers on an individual basis.

PARENT PICKUP PROCEDURES

Daily dismissal begins at 3:20 p.m. Those students being picked up by parents will be dismissed to the Gym. The front doors of the building will open at 3:20 p.m. for parent pick up. At this time parents will enter the gym and go the section of the gym appropriate to them: Grade 2, Grade 3, Grade 4 or Family if more than one grade.

In the event a child will be picked up by someone other than the parent, he/she must have written permission. The following information must be included in the note: date of pickup, child's name, the full name of the person picking up your child and your signature or must be listed on Transportation Form as someone allowed to pickup.

All persons will be asked to produce picture identification **on every occasion**.

In the event that a child becomes ill at school, and if we cannot get in touch with the parent, the emergency contacts listed on the registration form will be called.

It is imperative that all emergency contacts are listed on the registration form. If a person's name is not on this form, we **will not release** the child to them without written permission from the parents.

A telephone call is not acceptable, as we cannot verify the identity of the caller. Students will not be released to a minor even if a permission note is sent in from a parent. Students will only be released to an adult

PARENT TEACHER COMMUNITY ASSOCIATION (PTCA)

The purpose of the Parent Teacher Association is to provide programs and activities, which encourage the involvement of parents, teachers and community members in supporting the education and development of our children.

The business and planning meetings are held monthly and all parents are welcome to attend these monthly planning meetings. You can visit us on the Killingly Public Schools Homepage by choosing KMS and then PTA.

Other PTA programs and activities will be published in our monthly calendar. Our monthly meetings are held from 6:00 p.m. - 7:00 p.m.

PARTIES IN SCHOOL

Classroom parties are held at the discretion of the classroom teacher.

Refreshments served at parties will be determined by the individual teacher (see BOE Nutrition Regulations).

PERSONAL BELONGINGS

Outerwear, backpacks, and lunch boxes should all be labeled with your child's name. We do have a Lost and Found Trunk on the office side of the gym where items are placed when they are found. Anything of personal or sentimental value should not be brought to school. KMS will not be responsible for lost, stolen or damaged property belonging to students. For this reason, students should refrain from bringing such things as electronic devices, toys or other valuable items to school. Any toy resembling a weapon is not allowed on school property at any time. This includes afterschool programs and school/district sponsored events. All clothing, backpacks, lunch boxes should be clearly labeled with your child's name. KMS has a lost and found box that is located in the gym. Please check this area regularly when you visit the school.

RECESS

Children (Grades 2 - 4) have one recess a day, a 30-minute session. Recess is held outdoors unless there is precipitation or a temperature below 25° F. Please be sure to have children dressed appropriately for the weather. Unless there are specific instructions from a doctor, all children will participate in outdoor recess.

Certain behaviors are expected of all students during recess time. Students should show positive self-control, be cooperative and considerate of others and show respect for school property and personnel. In game-like situations such as baseball, basketball or soccer, students are expected to adhere to the rules of the game. Rough play, pushing or tackling is prohibited. No regular or touch football will be allowed due to rough play. Hard ball types such as baseballs, softballs and footballs are not permitted at recess time. Recess equipment is supplied at school by our PTA. No sport equipment should be brought to school unless requested by the child's teacher or the Physical Education teacher.

SECURITY

Killingly Public Schools has a monitored locked door security system. A doorbell is located outside the main door and all visitors must be buzzed in. ALL visitors must report to the main office immediately. Valid identification must be presented and a photo visitor's pass will be issued which needs to be worn in plain site while you are in the building. Upon return of the visitor pass to the office your identification will be returned to you.

SCHOOL COLORS AND MASCOT

KMS school colors are **primary blue** and **yellow**. The mascot is the **koala**.

SCHOOL PICTURES

Student pictures are taken annually by an independent professional photography agency. Information concerning these pictures will be sent home with your child. Problems with pictures are to be directly handled with the photography agency.

SCHOOL PROPERTY

It is expected that all students will treat our school and property with care. Any destruction of property in any form will result in disciplinary measures and replacement or repair costs.

SCHOOL SAFETY

ALL PARENTS AND VISITORS MUST REPORT TO THE OFFICE IMMEDIATELY UPON ENTERING THE BUILDING, PRESENT A VALID ID, AND RECEIVE A VISITOR'S PASS BEFORE GOING ANYWHERE IN THE BUILDING. Even our most regular volunteers are asked to comply with this request. We ask your cooperation to help us ensure appropriate procedures are in place to protect our students.

SNACKS

Students may bring a healthy snack to eat at a time designated by the classroom teacher. Children are encouraged to bring snacks such as fruit, vegetables, cheese and crackers, pretzels and juices which are considered "healthy snacks" and consistent with healthy teaching. We discourage snacks containing tree nuts (peanuts, cashews, etc.) or peanut oils due to concern about exposure to students with severe allergies. We ask for your cooperation in this effort.

SPECIAL SERVICES

Killingly Support for Success Team - SST

The Killingly Support for Success Team consists of the classroom teacher, school psychologist, resource teachers (if needed), parent, and administration. This Team meets to formulate an action plan for any child having a specific problem that is interfering with his/her learning. Attendance and student behavior issues are also reviewed by this Team.

Section 504 Meeting

Section 504 of the Rehabilitation Act of 1973 assists students who have a handicapping condition. Accommodations are provided for these students based on their individual needs. A handicapping condition is a physical or mental impairment which substantially limits one or more major life activities.

Planning and Placement Team (PPT) Meetings

PPT meetings are held as needed to decide whether or not a student is eligible to receive Special Services. These meetings are attended by an administrator or designee, special service staff, the classroom teacher and the student's parents.

Title I:

Title I is a federally funded program that affords the district the ability to help students who exhibit deficiencies in reading, language arts, and mathematics. Participation in the remedial assistance program relies on multiple samples of student work, Grade 3 and 4 SBAC Test results, teacher recommendation and the district criterion reference assessment. Parents are notified if their child is eligible for extra Title I assistance and must sign a permission form.

STAFF DEVELOPMENT/EARLY RELEASE DAYS

September 27, 2019	October 25, 2019	December 13, 2019
January 10, 2020	February 14, 2020	March 27, 2020
May 22, 2020		

1. Students may come into the building at 8:10 a.m.
2. Breakfast will be served from 8:10 a.m. to 8:35 a.m.
3. School Begins at 8:35 a.m. Lunch will be served as usual.
4. Dismissal at 1:20 p.m.

STAFF DEVELOPMENT - FULL DAYS

November 5, 2019	January 21, 2020	March 6, 2020
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No School for Students

STUDENT INFORMATION

It is of the utmost importance to keep the school office informed of your child's current address, telephone number, and emergency contact person. Please notify the office in writing immediately of any changes during the year.

SUBSTITUTE TEACHERS

Every student will periodically be taught by a Substitute teacher. The most common reason for using guest teachers occurs when the regular teacher is ill. However, Substitute teachers are also used when regular teachers are on leave for personal reasons, professional training or family emergency.

Students are expected to be courteous, helpful, and follow usual behavior expectations when there is a Substitute teacher in the classroom.

TRANSPORTATION

Bus transportation is supervised by Mr. Kopi Kisseh. Any questions/problems concerning the bus should be directed to Mrs. Records at **(860) 779-6790**.

Transportation notes are only good for the current school year. Notes from previous years are not valid.

The following transportation guidelines must be followed:

1. Parents are strongly urged to periodically review Bus Rules with their children and provide appropriate supervision at the bus stops.
2. Parents are required to complete the Transportation/Designation form for their child. The purpose of this form is to designate what form of transportation their child will be using going to and from school, i.e. bus, walker, parent pick-up, special education busing. In addition, parents are also asked to write special instructions (if any) to be followed for their child when school closes early due to weather conditions.
3. Any change of transportation must be submitted in writing to the school by the parent or legal guardian. **NO CHANGES WILL BE ACCEPTED VIA THE TELEPHONE**, as the caller cannot be verified. No transportation change will be made unless the changes are put in writing and sent to the school.

Any request for a change in busing **MUST** include the following information:

- Date
- Teacher's name
- Child's full name and Regular bus number
- Where the child is to be dropped off:
- The person's full name
- The person's street address
- The person's telephone number
- The bus number, if you know it

The written letter should be given to the teacher and then brought to the office where availability of space on the bus will be checked. Then a bus pass will be issued to your child. **Please do not tell your child to take a different bus without following these guidelines.** These procedures ensure the safety of your child. We appreciate parent's cooperation with this most important task.

4. Students making social arrangements (going to a friend's house) needing to go on a different bus is discouraged and may not be accommodated due to limited space on our buses.

5. Mini-bus service is available for special education students requiring this type of transportation. Parents wanting more information regarding their child's eligibility should call the school and speak to Administration.
6. Transportation for students who have after school clubs will be provided as district budget permits.

VISITOR AND PARENT VISITS

ALL VISITORS AND PARENTS MUST ENTER THROUGH THE MAIN DOOR AND REPORT IMMEDIATELY TO THE MAIN OFFICE.

ALL VISITORS AND PARENTS MUST PRESENT A VALID ID AND WEAR PHOTO IDS WHILE IN THE BUILDING.

Parents are encouraged to visit their child's school and classroom. **Visits to any classroom must be prearranged with the teacher.** As a courtesy, please contact the teacher at least 24 hours in advance. A parent's visit might disrupt class work during tests or special activities elsewhere in the building - thus the need to make prior arrangements is necessary. If a child mistakenly leaves at home anything he must have for school (e.g., lunch, musical instrument) please take it to the school office.

VOLUNTEERS

Parent volunteers contribute significantly to our school. Opportunities for volunteer work may include classroom tasks, clerical work, assistance in the Library, or making instructional materials at home. The administration coordinates a volunteer program through the PTA. A volunteer training program is to be completed before working in some programs. A volunteer form will be sent home for your information. We encourage our parents to be active participants supporting their child's learning.

WEATHER CANCELLATIONS, DELAYED OPENING, & EARLY DISMISSAL PROCEDURES

In the event of stormy weather school cancellations and delayed openings will be announced on the radio and TV as early as possible. In order to help you prepare for morning childcare and/or supervision.

TV Stations: Channel 3, Channel 8, Fox 61, NBC 30, and www.killinglyschools.org

Radio Stations: WINY 1350 AM, WILI 98.3 FM, WCTY 97.7FM

KPS Weather line: 860 779-6666

Our automated telephone calling system will contact you if there is a delay, cancellation or early dismissal. Please be sure that schools have your correct telephone number on file.

*****DELAYED OPENING*****

All Delayed Openings Will Be Two (2) Hours

When there is a 2-hour delay, there is no breakfast program and no morning preschool. In the event of a delay, a child's bus transportation will be delayed by the same amount of time. For example, when school is delayed for 2- hours, a student who is usually picked up at 7:00 a.m. will be picked up at 9:00 a.m.

Delayed Opening hours are:

KMS - 10:35 a.m.

Early dismissal hours are:

KMS - 1:20 p.m.

Special Early dismissal hours are:

KMS - 12:05 p.m.

*****EARLY DISMISSAL PROCEDURES*****

Should a storm develop while school is in session and we feel it is in the interest of safety to dismiss students early, announcements will also be on radio and TV stations. The Superintendent of Schools will determine whether we have an Early Dismissal or a Special Early dismissal based on the weather report.

KCP at KCS and KMS: On days when schools are closed for students, KCP will open at 8:30 a.m. at KMS. If the entire District is closed (no office staff) there is no childcare program. If there is an early dismissal, KCP is open until 6:00 p.m. unless otherwise directed by the Superintendent.

WKMS

Our daily announcements and opening exercises are broadcast live every morning in all classrooms at 8:55 a.m. All classrooms are required to respectfully participate in opening exercises and announcements as they are viewed. Each Grade 4 student will have the opportunity "host" this show.