

Regular Meeting

Killingly Board of Education Wednesday, June 6, 2018

MINUTES

Present: Mr. John Burns, Mr. Greg Biggs, Dr. Diane Summa, Mr. Jeffrey Buchbinder, Mr. Doug Farrow, Ms. Hoween Flexer, Mr. Craig Hanford, (7:01) Ms. Lydia Rivera- Abrams, and Mr. Christopher Viens.
Student Board Members, Terren Allen, Bryce Bentinck.

Others Present: Superintendent, Mr. Steve Rioux, Assistant Superintendent, Mr. Paul Brenton, Manager of Business Affairs, Christine Clark and Keely Doyle, Recording Secretary.

1. Call to Order- Killingly Board of Education Chairperson, Mr. John Burns called the meeting to order at 7:00 p.m.

2. Roll Call-see above.

3. Pledge of Allegiance

4. Public Comments- No public comments.

5. Recogniton of Visitors

5.A. The Board recognized and congratulated 16 Killingly Intermediate School students for their various achievements and awards. Those students recognized were: Sage Lamparelli, Jason Khaomongkoun, Alyssa Yater, Sydney Zicolella, Emma Gilbert, Kaitlin Cicchetti, Aydin Dumeer, Shea Feeney, Katelynne Moran, Cassidy Wilson, Samantha Goulston, Emily Fortune, Aubrey Zannini, Jocelyn Crowley, Hailey Radtke, and Ella Mandeville.

6. Report of Town Council Liaison- No report.

7. Report of Killingly High School Student Board Members

Terren Allen and Bryce Bentinck shared the following district information. The GECC end of year celebration will be on June 7, 5:30-7:00 p.m.

At KCS, the Governor's Reading Challenge kicks off on June 18 and grade 1 step-up day is on June 20. End of year assembly at KMS is on June 21. KHS is having their annual art fair this week and various sport teams will participate in the Spring Fest parade is on June 9. Senior class night is on June 7 at 6:00 p.m. Senior finals begin June 11. All other grade finals begin June 18. Seniors, dressed in caps & gowns will visit elementary schools on June 15 to emphasize the importance and pride of completing a high school education and graduating.

The first annual “Run for Ryan Memorial” 5K race will be on July 14 at Owen Bell Park. All proceeds go to the Ryan French Memorial Scholarship Fund.

8. Report of Superintendent of Schools

8.A. Discussion and Possible Action Regarding Whitsons Amendment to Contract

The vote taken at the May 9, 2018 BOE meeting approving renewal of the Whitsons New England Inc. contract for fiscal year 2018-2019 preceded approval by CSDE. CSDE approval has now been received, requiring BOE approval of the amendment.

According to state and federal regulations, food service management company contracts can be entered into for one year. After the initial contract, they are eligible for four one-year renewals, which then must be submitted for CSDE approval.

MOTION: by Ms. Flexer, seconded by Mr. Biggs to approve the 2018-19 Whitsons amendment as presented.
9 - Yes, Unanimous
Motion Carries

8.B. Discussion on KHS Enrollment

Mr. Rioux shared information as to why KHS student enrollment declines during a typical school year. Sixty-six students exited KHS during the 2018-19 school year.

Reasons vary from: students transferring to another CT school, or to a magnet school, parents opt to have their children homeschooled, students are placed out-of-district, students move out of the state or out of the country, students elect to pursue a GED, or students graduate.

8.C. I.T Audit Presentation, Speakers

Mr. Steven Rioux and Mr. Paul Brenton shared information regarding Killingly Public Schools technology audit that took place in April. The Technology Services Division of CREC was hired to perform the audit. The audit included recommendations in the areas of existing infrastructure, vision for technology, curriculum and instruction, training and service delivery. The audit also included a faculty and staff survey gauging how technology is being used in the district. The comprehensive full audit report, including surveys and assessments will be provided to the Board members, via email, for their review. Mr. Rioux and Mr. Brenton anticipate more meetings in the near future with the district I.T director to address concerns. More conversations will take place with CREC’s Technology Services Division to discuss recommendations.

8.C.I. Next Steps Regarding I.T (Technology Plans and Chrome Books)

Mr. Steven Rioux and Mr. Paul Brenton shared information regarding the implementation of Chromebook for students. Some chrome books have been introduced in the middle school at the grade 5 level. Mr. Rioux recommended that Chromebooks be introduced to students in grade 6. The lease for the iPads will be expiring in four years. In the future there may be a transition to Chromebooks district-wide depending on the experience level of the students.

9. Reports by BoE Chair and Sub-Committee Chairs

Mr. John Burns thanked all the BoE members for the many hours they give as members of the Board of Education, especially during the budget season.

9.A. BOE Student Representatives

Mr. John Burns shared that the process for obtaining alternate Board student representatives will be revisited in the fall. Mr. Burns, on behalf of the Board, presented Terren and Bryce with small tokens

of appreciation and thanked them for their reports and meaningful input. They will continue to serve as Board student representatives next year.

9.B. Community Engagement Sub-Committee

Mr. Greg Biggs shared that the committee has not met since the last Board meeting.

9.C. Curriculum Sub-Committee

Mr. Chris Viens shared that the sub-committee is requesting to move forward to the full board, approval and adoption of new textbook, titled “*Modern World History*” for grade 9. The high school curriculum council have reviewed and recommended this textbook.

MOTION: by Mr. Viens, seconded by Ms. Flexer to add an action item to tonight’s agenda to approve the new text book, *Modern World History* for grade 9.

**Yes - 9, Unanimous
Motion Carries**

MOTION: by Ms. Flexer, seconded by Mr. Buchbinder to approve the new textbook for grade 9, titled *Modern World History*.

**Yes - 9, Unanimous
Motion Carries**

9.D. Facilities Sub-Committee

Mr. John Burns shared that the facilities sub-committee met earlier at Killingly Intermediate School. Sub-Committee members discussed and viewed the water fire system and the issue regarding the lack of insulation in the roofing and around water pipes. Committee members also discussed the possibility of installing a new KIS main office entryway or designated office door for office staff.

9.E. Fiscal Sub-Committee

9.E.I. May 2018 Financial Reports

Dr. Summa shared that there is estimated net line item \$744,000 deficit related to pupil services’ due to out of district placements and agency placements. It is anticipated that the 2017-18 FY will finish in the black with an anticipated surplus. This is particularly due to projected savings in salaries, health insurance, utilities and grant offsets. The Board of Educations’ 2018-19 budget is \$43,684,951. Voters approved the budget on May 15, 2018. The budget becomes effective on June 9, 2018 aligning with town charter ordinances.

9.E.II. Discussion and Possible Action Regarding the Non-Lapsing Account.

MOTION: by Dr. Summa, seconded Ms. Flexer, to request a contribution of \$221,759 into the Unexpended Education Fund Account.

**Yes - 9, Unanimous
Motion Carries**

9.E.III. Discussion and Possible Action Regarding Cafeteria Debt.

Last year a payment was made to the Town of Killingly in the amount \$125,000 to go towards a long-standing cafeteria debt. Tonight it is recommended to pay the balance.

MOTION: by Ms. Flexer, seconded by Mr. Farrow to pay the Town up to an amount of \$471,936.44, to pay in its entirety, the cafeteria debt.

**Yes - 9, Unanimous
Motion Carries**

9.E.IV. Discussion and Action Regarding Capital Improvement Projects

Mr. Rioux recommended to the Board, that some of the anticipated 2017-18 surplus go toward supplies, equipment and program needs. Mr. Rioux provided a list of items and needs for the district, he deemed important. Mr. Rioux will consult Mrs. Clark and Mr. Vassar to determine and prioritize district needs. A motion was not required for the superintendent to spend some of the 2017-18 surplus for those items.

9.F. Personnel Sub-Committee

Dr. Summa shared nurses negotiations began on June 4 and there will be another meeting on June 11.

9.G. Policy Sub-Committee

Mr. Buchbinder shared that the sub-committee have not met since last Board meeting.

9.G.I. SECOND Reading Policy #3260 Sales & Disposal of Books, Equipment and Supplies

MOTION: by Ms. Flexer, seconded by Mr. Hanford to approve the second reading of policy #3260 as presented.

**Yes - 9, Unanimous
Motion Carries**

9.G.II. SECOND Reading of Policy #5113, Attendance

MOTION: by Ms. Flexer, seconded by Mr. Buchbinder to approve the second reading of policy #5113 as presented.

**Yes - 8
No - 1 (Ms. Rivera-Abrams)
Motion Carries**

10. Approval of May 16 2018 Special Board Meeting Minutes

Those BoE members who participated in the special meeting and who can approve the special meeting minutes are; Mr. Burns, Dr. Summa, Mr. Farrow, Mr. Hanford, Ms. Rivera-Abrams.

MOTION: Mr. Viens, seconded by Mr. Biggs to move agenda item 10, "*Approval of May 16 Special Board Meeting Minutes*" after the Consent Agenda item, to allow more time to seek policy clarification in regards to participating in meetings, via teleconferencing.

**Yes - 9, Unanimous
Motion Carries**

MOTION: by Ms. Flexer, seconded by Mr. Viens to postpone the May 16 Special BoE Meeting Minutes for approval until the next BOE meeting.

**Yes - 8
1-Abstain (Dr. Summa)
Motion Carries**

11. Consent Agenda

MOTION: by Ms. Flexer, seconded by Mr. Biggs to approve the following consent items.

11.A May 9 2018 BoE Meeting Minutes

11.B May 23, 2018 BoE Meeting Minutes

11.C May 2018 Issued Checks

11.D June 2018 Student Enrollment

Yes - 9, Unanimous

Motion Carries

MOTION: by Mr. Biggs, seconded by Mr. Farrow to enter into executive session to discuss a specific personnel matter at 9:08 p.m.

Yes - 9, Unanimous

Motion Carries

Board members, Jeff Buchbinder and Chris Viens left the meeting at 9:50 p.m.

The Board came out of executive session at 10:15 p.m.

12. Discussion and Possible Action Regarding Specific Personnel Matter

MOTION: by Dr. Summa, seconded by Mr. Farrow to approve a 3% increase in the Superintendent's salary.

Yes - 6

Abstain- 1 (Ms. Rivera-Abrams)

Motion Carries

MOTION: by Ms. Flexer, seconded by Mr. Farrow to extend by one year, the Superintendent's contract.

Yes - 7, Unanimous

Motion Carries

13. Adjournment

MOTION: by Ms. Flexer, seconded by Dr. Summa to adjourn at 10:20 p.m.

Yes - 7, Unanimous

Motion Carries

Respectfully submitted by,

Keely Doyle

Recording Secretary