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TO: All Staff
FROM: William M. Silver, Superintendent of Schools
RE: Late Openings or School Cancellations Due to Weather

As in other years, the school district will employ a 90 minute delay procedure when weather may require a school cancellation or delay. A decision regarding school cancellation or delay will generally result in a 90 minute delay unless weather conditions are so bad that it is clearly impossible to hold school sessions. If a decision is made to delay the opening of school, parents and staff members are asked to stay tuned for further announcements regarding a possible cancellation. By using the additional time to obtain more information about weather conditions, we would hope to have fewer unwarranted cancellations. **There are three possible outcomes of a decision to postpone or cancel school:**

1. School is cancelled.
2. School is postponed for 90 minutes.
3. School is postponed for 90 minutes and then cancelled if weather conditions warrant.

The announcement will be listed on:

Again, the Alert Now system will be utilized, so please be sure that the school has your correct telephone number.

Television
Website
Channel 3
Channel 30
Fox 61
Channel 8

Radio
WINY 1350AM
WILI 98.3FM and WILI AM
WCTY/WICH and WNCL/WKNL

Please note that although every effort will be made to notify these stations, they sometimes cannot all be reached.

Parents and staff may also call the district's inclement weather telephone line at 860-779-6666 for decisions relating to school cancellation/delay.

These procedures do not affect the reporting times of non-teaching staff expected to work on inclement weather days.